



**CITY OF JONESVILLE
COUNCIL AGENDA
APRIL 19, 2023 - 6:30 P.M.
JONESVILLE CITY HALL, 265 E. CHICAGO STREET**

1. CALL TO ORDER / PLEDGE OF ALLEGIANCE / A MOMENT OF SILENCE

2. APPROVAL OF AGENDA

3. PUBLIC COMMENTS

Citizens wanting to address the Council can do so at this time. Persons addressing the Council are requested to give their name and address for the record when called on by the Mayor.

4. PRESENTATIONS AND RECOGNITIONS

A. Abe Dane, Hillsdale County Chief Deputy Clerk

5. PUBLIC HEARING AND SUBSEQUENT COUNCIL ACTION

A. None

6. REPORTS AND RECOMMENDATIONS

A. Hillsdale County Early Voting Precinct

[Action Item]

B. Consider Bid Award – Police Department Roof

[Action Item]

C. Contract Modification No. 1 – Maumee Street

[Action Item]

D. Consider Authorization – Replacement Backhoe

[Action Item]

E. Set Special Meeting Date

[Action Item]

F. Riverfest Weekend Yard and Garage Sale Permit Waiver

[Action Item]

7. COUNCIL MINUTES

A. March 15, 2023 Regular Meeting

[Action Item]

8. ACCOUNTS PAYABLE

A. Accounts Payable for April 2023 totalling \$128,819.75

[Action Item]

9. BOARD AND COMMISSION MINUTES

[Action Item]

A. Planning Commission – March 8, 2023 (Guyse)

B. Citizenship Committee – March 9 and March 23, 2023 (Bowman, Guyse, Penrose)

C. Downtown Development Authority – March 14, 2023 (Arno)

10. DEPARTMENT REPORTS

A. Public Safety – Director Lance

B. Water/Wastewater Treatment Plant – Superintendent Boyle

C. Department of Public Works – Superintendent Kyser

D. Cash Report – Finance Director Spahr

11. ADJOURN

RULES FOR SPEAKING BEFORE THE JONESVILLE CITY COUNCIL (Adopted 09/05/01)

1. Speakers will have one opportunity to address the Council unless the Mayor allows additional opportunities.
2. Remarks shall be limited to 5 minutes per person and will also be limited to matters before the Council, to Council business or policy, or to issues of community concern or interest that the Council has authority to recommend or act upon. Comments about actions, inactions or performance of the Council are appropriate. Profane, vulgar or abusive language will not be tolerated.
3. The Mayor may grant a speaker additional time under unusual circumstances.
4. Council members and staff will not respond to general audience participation. Matters will be referred to the City Manager who will provide reports at a subsequent meeting/date.
5. The Mayor may call out of order any person who is being disorderly by speaking or otherwise disrupting the proceedings. Such person shall not be permitted to speak and if he/she continues in a disorderly manner, the Mayor may declare a recess and/or ask that the person leave or be removed from the meeting.



To: Jonesville City Council
From: Jeffrey M. Gray, City Manager 
Date: April 14, 2023
Re: Manager Report and Recommendations – April 19, 2023 Council Meeting

6. A. Hillsdale County Early Voting Precinct

[Action Item]

One provision of the passage of the Statewide Proposal 22-2 at the November election last year was the requirement for nine days of early in-person voting. The Hillsdale County Clerk's Office is exploring the feasibility of creating a single countywide polling location for early voting. They are requesting that local units consider signing the attached letter of intent. As stated in the letter, communities are not bound to enter into a contractual agreement. There are a number of details to be resolved, and staff has several questions regarding the establishment of a consolidated polling location before we would be comfortable recommending executing a contractual agreement. Hillsdale County Chief Deputy Clerk Abe Dane will be in attendance at the meeting to present the proposal to Council. If Council wishes to explore the feasibility of a single polling location for early voting, it would be necessary to vote to authorize the City Manager to execute the letter of intent. *Please refer to the proposal from the Hillsdale County Clerk's Office.*

6. B. Consider Bid Award – Police Department Roof

[Action Item]

Staff opened sealed bids for the replacement of the asphalt roof at the Police Department on April 12th. Five bids were received. The low bid was from Stoll Construction in the amount of \$17,550. The bid is within the amount budgeted for the project. A motion and vote are necessary to award the bid. *Please refer to the bid tally for the project.*

6. C. Contract Modification No. 1 – Maumee Street

[Action Item]

The attached modification to the Maumee Street project would add two lengths of 8-inch water main underneath Maumee Street at Franklin and Liberty Streets. The addition would allow for the future replacement of the 2-inch galvanized mains on those two streets when West Street is reconstructed, which is currently projected for the 2023-24 fiscal year. The modification would add \$45,486.10 to the project cost. If the work is delayed until the West Street project takes place, the newly paved Maumee Street would have to be cut and trenched to connect to the water main that runs north and south under the east lane of Maumee Street. The budget anticipated use of American Rescue Plan Act funds to replace galvanized water services. Staff would recommend these funds be utilized for the contract modification for the two mains. *Please refer to the attached contract modification.*

6. D. Consider Authorization – Replacement Backhoe

[Action Item]

The DPW backhoe was originally projected for replacement in Fiscal Year 2024-25 in the Capital Improvement Plan. Due to concerns that it is approaching its useful life, Superintendent Kyser is recommending that it be replaced sooner. He has learned of a used model located in Indiana with only 750 hours of operation. The list price on the unit is \$117,500 and there would be a nominal cost of under \$1,500 to deliver the unit to Jonesville. The value of a similar new unit is approximately \$180,000. With support of the Council Budget Committee, staff is recommending Council authorize the expenditure of up to \$120,000 for the purchase of a used unit. Superintendent Kyser would want to make a physical inspection of the unit before making an offer. A motion is necessary to authorize the expenditure, subject to an acceptable inspection. The purchase will be proposed in the FY 2023-24 budget, if it is not

approved at this time, or if the equipment does not meet our needs upon inspection. *Please refer to the attached information sheet.*

6. E. Schedule Special Meeting

[Action Item]

I recommend a motion to schedule the special meeting of Council for the first budget session for Wednesday, May 3, 2023 at 6:30 p.m. in the Jonesville City Hall. The session is expected to cover the street budgets, motor vehicle pool, and debt service. The second session will take place following the May 17th regular meeting. *Please refer to the previously approved budget calendar.*

6. G. Riverfest Weekend Yard and Garage Sale Permit Waiver

[Action Item]

Chapter 20, Article IV of the Code of Ordinances regulates yard and garage sales within the City of Jonesville. Section 20-77(6) allows the City Council to waive ordinance requirements for community events. I recommend waiving the requirement for permits between Thursday, May 18, 2023 and Sunday, May 21, 2023. Riverfest weekend sales will not be counted toward each resident's six allowed sales limit. All other provisions of the ordinance remain in effect, including the placement of signs. *Please refer to the attached excerpt of the Code of Ordinances.*

9. BOARD AND COMMISSION MINUTES

[Action Item]

Board and commission minutes for the prior month are attached. The name of the Council/staff representative to the board is indicated in parentheses. Following any discussion or questions about the board minutes, the appropriate action of Council would be a motion to receive and place the minutes on file. A single motion can be taken up for all of the minutes.

Correspondence:

- Domestic Harmony re: contract for services. *Note, if future action on this correspondence is desired, it would be appropriate to refer it to the Budget Committee.*



MARNEY M. KAST

County Clerk
mkast@co.hillsdale.mi.us

Court House, Room #1
29 N. Howell Street
Hillsdale, Michigan 49242

ABE DANE

Chief Deputy Clerk
a.dane@co.hillsdale.mi.us

Phone: (517) 437-3391
Fax: (517) 437-3392

March 31, 2023

Jonesville City Council
265 E Chicago St.
Jonesville, MI 49250

Honorable Mayor and Councilmembers,

I look forward to speaking with you at your April 19th City Council Meeting regarding work the Hillsdale County Clerk's Office is doing to help townships and cities within our County prepare for the new early voting requirement that is a part of our State Constitution with the passage of Proposal 22-2 last November.

Let me first assure you that the County Clerk's Office is working to support our local clerks and in no way assume any of their constitutional authority to administer elections in their own precincts. Attached to this letter you will see the early estimated costs for running an early voting precinct. We believe that a County administered precinct would be the most cost effective solution for the citizens of the County. As you can see from the numbers, if all 22 municipalities pool their resources into one precinct and split the costs evenly, it is very manageable from a financial perspective. Within the first three elections of 2024, the extra equipment and legal fees would be paid for.

Please also remember that your registered voters would still have a local early voting option with the already established absentee voting process. Anyone that wanted to vote early but could not make the trek to the County precinct would still be able to utilize the absentee voting process with their local clerk.

Lastly, as we work toward drafting a contract spelling out the details of the agreement, it is our intention to include a clause allowing for municipalities to withdraw from the agreement at any time as long as it is not within the planning stage of a pending election.

I hope that each of you will see the benefit of this plan and authorize signing the intent to contract letter that is also attached. This will allow our office to work with the County Commissioners to prepare a suitable site for a precinct that will need to be open in less than a year for the Presidential Primary. As our legislators continue to work out the details of how early voting will work in our state, I look forward to working alongside your Clerk to plan our response for the benefit of the citizens of Hillsdale County.

Sincerely,



Abe Dane, Chief Deputy Clerk

Enclosures



MARNEY M. KAST
County Clerk
mkast@co.hillsdale.mi.us

Court House, Room #1
29 N. Howell Street
Hillsdale, Michigan 49242

ABE DANE
Chief Deputy Clerk
a.dane@co.hillsdale.mi.us

February 15, 2023

Cindy Means
Jonesville City Clerk
265 E. Chicago St.
Jonesville, MI 49250

Re: **LETTER OF INTENT - Hillsdale County Early Voting Precinct**

Dear Cindy Means:

As you know, at the November 8, 2022, general election, Michigan voters adopted Proposal 2022-2 which, among other things, added language to the Michigan Constitution providing for early voting. The provision regarding early voting, which is now found in Article II, Section 4(m), states in relevant part that:

...An early voting site is a polling place and shall be subject to the same requirements as an election day polling place, except that an early voting site may serve voters from more than six (6) precincts and may serve voters from more than one (1) municipality within a county. An early voting site shall also be subject to the same requirements as an election day precinct, except that any statutory limit on the number of voters assigned to a precinct shall not apply to an early voting site....

In order to help municipalities within Hillsdale County to more efficiently manage early voting, and to help reduce the costs associated with providing an early voting precinct, my office is planning on creating and operating a single early voting site to serve all municipalities in Hillsdale County that would like to participate. To aid our planning in this regard, I am writing to you and the other municipal clerks within Hillsdale County to determine which municipalities would intend to participate in the proposed consolidated early voting site.

Each municipality that would participate in a consolidated early voting site would be required to reimburse the County for the following categories of costs on a pro-rata method to be determined and agreed upon in a written contract to be subsequently prepared and signed by each participating municipality. At present, my office is considering splitting the various costs equally between the participating municipalities, except for the cost of ballot printing, as that would be based on the number of registered voters in a precinct. The costs include:

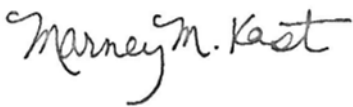
- 1) election inspector pay and training (current pay authorized by the county election commission is \$15.00 per hour and \$20.00 per hour for the chairperson, plus mileage);
- 2) ballot printing and shipping costs;

- 3) voting equipment rental (the equipment would be purchased by the County and rented to the participating municipalities at an agreed upon rate);
- 4) administration time and mileage (which would be limited in the written contract to a period not to exceed 72 hours, or some other time period to be agreed upon between my office and the participating municipalities);
- 5) supplies (i.e., poll books, precinct kit supplies, etc.);
- 6) postage (i.e., notices to inspectors, etc.); and
- 7) shared costs of election notices in a local newspaper.

If your municipality is interested in participating in a consolidated early voting precinct as generally described above, please so indicate by signing the enclosed acknowledgment copy of this letter of intent on behalf of your municipality and returning it to my attention no later than Friday, March 31, 2023.

By signing this letter of intent, the parties hereto are not bound to enter into any ultimate contractual agreement for the provision of and participation in a consolidated early voting precinct. This letter of intent serves only as a general expression of intent by the parties, and any binding commitment with respect to the matters described herein will result only from the execution of a written agreement signed by the authorized officials of the contracting parties. This letter merely sets forth the mutual present intent of the parties and does not in any manner constitute a binding agreement as to any party.

Sincerely,



Marney Kast
Hillsdale County Clerk

Acknowledged by:

Printed name and title:

Dated this ____ day of _____, 2023

EARLY VOTING COSTS

Category	Item	Cost	Cost rate	Cost per election
Inspector Pay	Inspector #1 @ 9 hrs/day	\$15	hour	\$1,215
	Inspector #2 @ 9 hrs/day	\$15	hour	\$1,215
	Inspector #3 @ 9 hrs/day	\$15	hour	\$1,215
	Chair Inspector@ 9 hrs/day	\$20	hour	\$1,620
	Mileage (x4) average 30 miles	\$79	daily	\$707.40
	Training 4 inspectors (3 hrs)	\$15	hour	\$180
Equipment	Tabulator	\$5,564	over 3 elections	\$1,854.67
	Touch Writer	\$5,015	over 3 elections	\$1,671.67
	EPB Laptop	\$1,200	over 3 elections	\$400.00
	EPB scanner	\$100	over 3 elections	\$33.33
	Voting booths (16 stations)	\$4,000	over 3 elections	\$1,333.33
Administrative	Legal work to setup contracts	\$2,000	over 3 elections	\$666.67
	Programming tabulator	\$75	each election	\$75
	Programming touchwriter	\$75	each election	\$75
	Test Deck	\$75	each election	\$75
	Public Accuracy Per Diem	\$105	each election	\$105
	Administration misc.	\$250	each election	\$250
Supplies	Precinct Kit	\$75	each election	\$75
Shared	Shared cost of ads	\$30	each election	\$30
	Shared cost of canvasser costs	\$50	each election	\$50

1st Year Implementation Combined TOTAL: \$12,847

After implementation Combined TOTAL: \$6,887

Per Jurisdiction/election the 1st year: \$583.96

Per Jurisdiction/election after implementation: \$313.06

Other costs that may be a factor:

Security Guard (weekends only?)

Meals for Inspectors

Waterbug Sensor

Administrative Overtime (weekends)

Will registration in precinct be mandated? (more administrative overtime unless local clerks can be used)

**City of Jonesville
Bid Tally**

Bid For: Police Department Roof

Bid Opening Date/Time: April 12, 2023 / 2:00 p.m.

Staff Present: Jeff Gray, Mike Kyser, Mike Lance

	Bidder Name	Bid Amount
1	Stoll Construction, LLC	\$17,550.00
2	McNair Construction, LLC	\$18,100.00
3	Braman Roofing	\$19,035.00
4	Lyster Exteriors	\$20,000.00
5	Sherriff Goslin Co.	\$23,933.67
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MICHIGAN PAVING & MATERIALS CO

A CRH COMPANY

Michigan Paving & Materials, Central Region

Lansing Location
16777 Wood Road
Lansing, MI 48906

Jackson Location
1600 Elm Avenue
Jackson, MI 49202



Bid Presented To:

Customer Name	City of Jonesville		
Address			
City, State, Zip			
Phone		Email	
Contact:	Don Heck		

Job Name	Maumee St.		
Address			
City, State, Zip	Jonesville MI, 49250		
Date of Bid	April 7, 2023		
Architect-Engineer	N/A	Print Details: By Field Measurement	

Safety is our #1 Goal

	Work Description	Rate:	QTY:	UNIT	PRICE	Total Price
	Complete Lump Sum of the Con-mod listed below		1	LS	\$45,486.10	\$45,486.10
	Con-Mod Notes:					
1	TAP EXISTING 4" WATERMAIN - 2 EA					
2	8" X 4" REDUCER - 2 EA					
3	8" GATE VALVE AND BOX - 2 EA					
4	8" CL 52 WATERMAIN - 132 LF					
5	SAWCUT ROAD AS NEEDED					
6	REMOVE ASPHALT FOR NEW WATERMAIN					
7	BACKFILL TRENCH WITH CLASS II SAND					
8	PLACE 6" OF ASPHALT BASE					
9	TRAFFIC CONTROL DETOUR					
	Comments:					
	PER YOUR REQUEST MICHIGAN PAVING IS PLEASED TO QUOTE YOU ON THE ABOVE NAMED PROJECT AS FOLLOWS:					

Project Total

\$45,486.10

We offer to furnish necessary labor and materials to do the above work in accordance with the above specifications and the Terms and Conditions listed on the reverse of this document for the sum of:

See Above

dollars

(\$45,486.10)

Signed

Nathan C. Briner, Area Manager / Michigan Paving & Materials Co.

E-mail: Nathan.briner@mipmc.com Phone: (517) 740-8736

The prices quoted above may be subject to change if not accepted within 10 days from the date hereof. Final acceptance by Michigan Paving & Materials Company is subject to the approval of the Division Manager.

Acceptance

We hereby accept this proposal. The specifications and prices are approved and satisfactory. The Terms & Conditions on second page are understood and accepted. Payment will be made in accordance with the terms offered. I further represent that I am authorized to sign this contract.

Accepted by Michigan Paving & Materials Co:

Accepted by Customer:

Date Signature (Title)

Date Signature (Title)

TERMS & CONDITIONS

- 1) Entirety – This agreement contains the entire agreement of the parties hereto and shall supersede all previous oral & written agreements and all contemporaneous negotiations, commitments and understandings. This agreement may be modified only by written instrument duly executed by each party hereto.
- 2) Thickness – All descriptions of paving thickness in this proposal are referred to as average thickness. Variation in sub-base and technical limitation may result in variation in thickness. We warrant sufficient material will be used on the project to result in the average thickness stated.
- 3) Property Lines – The customer shall establish and designate property lines and shall be obligated to pay for work performed as ordered in the event said work results in trespass on other property. Customer shall also be responsible for any damage caused by the owner of such other property.
- 4) Delays – Contractor shall complete the job within a reasonable time but shall not be liable for delays beyond the control of Contractor. The contractor shall complete the project as weather and schedule permit.
- 5) Permits – Customer shall acquire and pay for any and all permits or assessments if they are required. Upon acceptance, a legal description of the property improvement and/or a notice of Commencement shall be provided to Contractor prior to start of work.
- 6) Wet or Unstable Grade – No materials will be placed on wet or frozen subgrade. A suitable subgrade is a condition precedent to the requirement of performance of this contract.
- 7) Reproduction Cracks – When resurfacing concrete, brick or asphalt pavements, Contractor is not responsible for the reproduction of cracks or expansion joints which occur.
- 8) Minimum Grade – Contractor reserves the right to refuse to construct a pavement unless minimum grades of 1% are possible for surface drainage. If Customer directs construction with less than a minimum grade of 1%, it is understood that water ponding may occur and that no warranty attaches to the work as to satisfactory surface drainage. Depressions over ¼ inch will be filled.
- 9) Underground Structures – It is Customer's responsibility to advise Contractor of the existence and location of all underground structures such as sewers, water and gas line, etc., which might be encountered by Contractor in the performance of its work hereunder. Contractor shall be deemed to have notice of the existence of only those structures specifically referred to in this proposal and of the location thereof as indicated in this proposal. If it develops in the performance of the work that the identity or location of the underground structures varies from those specified herein, any extra cost occasioned thereby in moving, protecting or covering same, or otherwise, shall be paid by Customer.
- 10) Soil Conditions – Should any unusual conditions be encountered not specifically referred to in this proposal, any extra cost in the performance of the work occasioned by such conditions shall be paid by Customer.
- 11) Tree Roots – Contractor shall not be responsible for damage to trees occasioned by the removal of tree roots in preparing the roadbed, nor shall Contractor be obligated to remove damaged or destroyed trees.
- 12) Timely Payment – As stated above, payment in full is due upon completion of the job. Interim billings for partial performance are due and payable thirty (30) days after presentment of said billings. Customer agrees to pay interest at the rate of 1 ½% per month on any amount due Contractor with said interest to start accruing thirty (30) days after presentation to Customer of a billing for work performed and/or expenses incurred by Contractor. This interest is an annual rate of 18%. Contractor may, upon written notice to Customer, terminate this contract when for a period of five (5) days after payment is due, as provided herein, Customer fails to make said payment or payments. On such termination, Contractor may recover from Customer payment for all work completed and for any loss sustained by Contractor for materials, etc., to the extent of actual loss thereon, plus loss on a reasonable profit.
- 13) Unit Prices – The quantities and units stated in this proposal are estimates and unless otherwise stated, this is a unit price proposal. Actual 'as built' quantities shall be paid for at their respective unit prices.
- 14) Acceptance – The paving shall be deemed accepted by Customer at such time as the paving is opened for travel and parking. If for any reason the wearing course is not placed prior to opening to the public, Customer shall be responsible for the cost of repair.
- 15) Hidden Objects – Contractor assumes no responsibility for removing hidden objects encountered during the performance of the work. Any costs incurred by the removal and disposal of such hidden objects shall be borne by Customer and the Contractor shall be reimbursed accordingly. Contractor assumes no responsibility for discovery or removal of materials that may be contaminated or hazardous.
- 16) Zoning Requirement/Other Regulations – Contractor assumes no responsibility for determining whether Customer has the legal right or authority to pave the property as directed. Notwithstanding that such work might be deemed to violate any ordinance, zoning regulation, or other law, Customer shall, nevertheless, be obligated to pay for the work as ordered.
- 17) Stockpiling Materials – Contractor shall be permitted to stockpile materials and park equipment necessary to the performance of the work, on the Customer's property adjacent to the site of the work, without cost.
- 18) Carports – Asphalt paving must be placed prior to the building of carports or the placing of asphalt curb.
- 19) Force Majeure - Contractor shall not be liable for any failure to perform its obligations where such failure is as a result of Acts of Nature (including fire, flood, earthquake, storm, hurricane or other natural disaster), war, invasion, act of foreign enemies, hostilities (whether war is declared or not), civil war, rebellion, revolution, insurrection, military or usurped power or confiscation, terrorist activities, nationalization, government sanction, blockade, embargo, labor dispute, strike, or lockout. Customer will not have a right to terminate this Agreement in such circumstances.
- 20) Fine Grading- Contractor is responsible for fine grading base unless otherwise list as option and accepted.

MAINTENANCE GUARANTEE

This pavement is guaranteed against failure due to improper workmanship or materials for a period of (____) (1) year(s) after construction unless otherwise stated herein. Use of a pavement for a purpose other than the disclosed and intended use, or by heavier traffic than disclosed will void this guarantee. It is understood that this guarantee does not cover damage caused by intentional or accidental excavation, fire, flood, gasoline, oil, chemicals, subsurface water, overloading or other misuse. Failure of the Customer to conform to the requirements of timely payment as stipulated in the Terms & Conditions will void this guarantee. This guarantee does not apply to first or intermediate stages of construction. Asphalt bases are not guaranteed. This guarantee starts when the final wearing surface is placed and the pavement structure is brought up to full design strength.

TERMS & CONDITIONS

- 1) Entirety – This agreement contains the entire agreement of the parties hereto and shall supersede all previous oral & written agreements and all contemporaneous negotiations, commitments and understandings. This agreement may be modified only by written instrument duly executed by each party hereto.
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- 4) Delays – Contractor shall complete the job within a reasonable time but shall not be liable for delays beyond the control of Contractor. The contractor shall complete the project as weather and schedule permit.
- 5) Permits – Customer shall acquire and pay for any and all permits or assessments if they are required. Upon acceptance, a legal description of the property improvement and/or a notice of Commencement shall be provided to Contractor prior to start of work.
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- 10) Soil Conditions – Should any unusual conditions be encountered not specifically referred to in this proposal, any extra cost in the performance of the work occasioned by such conditions shall be paid by Customer.
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- 13) Unit Prices – The quantities and units stated in this proposal are estimates and unless otherwise stated, this is a unit price proposal. Actual 'as built' quantities shall be paid for at their respective unit prices.
- 14) Acceptance – The paving shall be deemed accepted by Customer at such time as the paving is opened for travel and parking. If for any reason the wearing course is not placed prior to opening to the public, Customer shall be responsible for the cost of repair.
- 15) Hidden Objects – Contractor assumes no responsibility for removing hidden objects encountered during the performance of the work. Any costs incurred by the removal and disposal of such hidden objects shall be borne by Customer and the Contractor shall be reimbursed accordingly. Contractor assumes no responsibility for discovery or removal of materials that may be contaminated or hazardous.
- 16) Zoning Requirement/Other Regulations – Contractor assumes no responsibility for determining whether Customer has the legal right or authority to pave the property as directed. Notwithstanding that such work might be deemed to violate any ordinance, zoning regulation, or other law, Customer shall, nevertheless, be obligated to pay for the work as ordered.
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This pavement is guaranteed against failure due to improper workmanship or materials for a period of (____) (1) year(s) after construction unless otherwise stated herein. Use of a pavement for a purpose other than the disclosed and intended use, or by heavier traffic than disclosed will void this guarantee. It is understood that this guarantee does not cover damage caused by intentional or accidental excavation, fire, flood, gasoline, oil, chemicals, subsurface water, overloading or other misuse. Failure of the Customer to conform to the requirements of timely payment as stipulated in the Terms & Conditions will void this guarantee. This guarantee does not apply to first or intermediate stages of construction. Asphalt bases are not guaranteed. This guarantee starts when the final wearing surface is placed and the pavement structure is brought up to full design strength.

2019 Caterpillar 420F2 ST Backhoe



Buyer Activity

CITY OF JONESVILLE

2023 – 2024 BUDGET CALENDAR

Friday, February 17, 2023	Distribute budget packages to Department Heads (Finance Director)
Friday, March 17, 2023	Budget requests from Department Heads due to Finance Director
Friday, March 17, 2023	Budget Narratives due to Finance Director by Department Heads
March 27 – 31, 2023	City Manager/Finance Director meetings with Department Heads
April 3 - 14, 2023	Put together information for Budget Committee (Finance Director)
Wed, April 19, 2023	Schedule special Council meeting for Wednesday, May 3, 2023
April 17 – 27, 2023	Budget Committee Discussions with Manager/Finance Director
Friday, April 28, 2023	Put together budget information for Council meeting (Finance Director)
Wed, May 3, 2023	Special Council Meeting Budget Session covering: <div>Local Streets Major Streets State Highway Motor Vehicle Pool Debt Service</div>
May 4 – 11, 2023	Adjustments based on May 4th Council and Budget Committee Recommendations (Finance Director)
Friday, May 12, 2023	Put together budget information for Council meeting (Finance Director)
Wed, May 17, 2023	Regular Council Meeting Budget Session covering: <div>General Fund DDA LDFA Sewer Fund Water Fund</div>
Wed, May 17, 2023	Set public hearing date for Wednesday, June 21, 2023
May 18 – June 8, 2023	Adjustments based on May 18th Council and Budget Committee Recommendations (Finance Director)
Fri, June 9, 2023	Put together budget information for Council meeting (Finance Director)
Wed, June 21, 2023	Regular Council Meeting – Final Budget Discussions (as necessary) Public Hearing – Set budget and ad-valorem mill levy [Resolution(s)]

ARTICLE IV. - YARD AND GARAGE SALES

Sec. 20-76. - Purpose.

It is the purpose of this article to regulate the operation of yard and garage sales in the city for the purpose of minimizing increased traffic, noise, and nuisance of repeated sales of various types of personal property. Successive sales can detract from the tranquility and privacy of neighborhoods, public safety, welfare and prosperity of the city and its residents.

(Ord. No. 204, § 1, 2-16-2011)

Sec. 20-77. - Requirements; permit, frequency, time, manner, etc.

It shall be unlawful and punishable by municipal civil infraction for any person to expose for sale, offer for sale or sell personal property from residential land, except in the following manner:

- (1) Six sales may be conducted from a residence within a calendar year, but not more than one per month.
- (2) A free permit must be obtained from the city. Permits allow the sale for no more than four consecutive days.
- (3) Sales may run from 8:00 a.m. to 8:00 p.m.
- (4) No sign shall be placed on public property, within a public right-of-way, between the curb and sidewalk, on any tree, light pole, utility pole or in any location that obstructs the vision of any motorist. Any such sign will be removed without notice. Signs are to be removed immediately following the end of the sale.
- (5) Upon written application of the majority of residents of any block, the city council may authorize a block yard sale which will not be counted against an individual's permitted sales.
- (6) Restrictions of this article may be waived by the city council for sales conducted by charitable organizations and community events.

(Ord. No. 204, § 2, 2-16-2011)

Sec. 20-78. - Violations; declaration of nuisance.

Any yard or garage sale operated in violation of this article is hereby declared to be a nuisance per se.

(Ord. No. 204, § 3, 2-16-2011)

Sec. 20-79. - Penalty.

Whoever violates any provision of this article is responsible for a municipal civil infraction, and shall be subject to the payment of a civil fine of not less than \$100.00 or in accordance with the current civil fine schedule, whichever is greater, plus costs and other sanctions for each infraction. Each day that a violation exists or continues shall constitute a separate and additional violation.

(Ord. No. 204, § 4, 2-16-2011)

Secs. 20-80—20-105. - Reserved.

****Subject to Council Approval****

**JONESVILLE CITY COUNCIL
Minutes of March 15, 2023**

A meeting of the Jonesville City Council was held on Wednesday, March 15, 2023 at the Jonesville City Hall, 265 E. Chicago Street, Jonesville, MI. Mayor Gerry Arno called the meeting to order at 6:30 p.m. Council members present were: Tim Bowman, Christopher Grider, Brenda Guyse, George Humphries Jr., Delesha Padula and Andy Penrose.

Also present: Manager Gray, Treasurer Spahr, WWTP Supt. Boyle, Safety Director Lance, Attorney Lovinger, DPW Supt. Kyser, David Martin Jr., Carl Albright, Lisa Adair, Dean Adair Sr., David Martin Sr., Jodi Martin, Steve Lanius, David Windle, Corey Murray, Chelsea Post, Mary Moore, Rodney Moore, Hannah Jordan, Rheanna Martin, Corbin Martin and Peyton Martin.

Police Officer David Martin Jr. led the Pledge of Allegiance and the moment of silence.

A motion was made by Andy Penrose and supported by Brenda Guyse to approve the agenda as presented. All in favor. Motion carried.

Hannah Jordan, Executive Director of Domestic Harmony, gave the Council a brief update.

The Oath of Office was given to Police Officer David Martin Jr.

Tim Bowman made a motion and was supported by Brenda Guyse to recommend that Council consider a 60-day extension of the Purchase and Development Agreement with D.H. Roberts Construction company for redevelopment of the Klein Tool Building. All in favor. Motion carried.

A motion was made by George Humphries Jr. and supported by Brenda Guyse to approve Resolution 2023-05 – Consider Acquisition of Property located at 148 Jermaine Street. The owner has indicated that they do not have interest in the property after the demolition is complete, which would leave implications for enforcement of grass and other ordinances. The owner will deed the property to the city. Roll Call Vote: Ayes: Delesha Padula, Tim Bowman, Chris Grider, Brenda Guyse, George Humphries Jr., Andy Penrose and Gerry Arno. Nays: None. Motion carried.

A motion was made by Tim Bowman and supported by Brenda Guyse to appoint Ryan Scholfield to the Planning Commission for the balance of a three-year term, through November 2025, and David Windle to the Zoning Board of Appeals for the balance of a three-year term, through November 2024. All in favor. Motion carried.

Delesha Padula made a motion and was supported by Chris Grider to acknowledge the Masons termination of lease of the third floor of City Hall. A walk-through of the building was completed on March 10th and the Masons have released any claim to any remaining personal

property in the building. The electric utility account for the third floor has been changed to the City. The termination agreement was drafted by Attorney Lovinger. All in favor. Motion carried.

A motion was made by Brenda Guyse and supported by Delesha Padula to approve the minutes of February 15, 2023 Regular Meeting. All in favor. Motion carried.

Brenda Guyse made a motion and was supported by Andy Penrose to approve the Accounts Payable for March 2023 in the amount of \$52,269.23. All in favor. Motion carried.

A motion was made by Delesha Padula and supported by Tim Bowman to receive the minutes of Region 2 Planning Commission (R2PC) – January 12, 2023, Economic Development Partnership of Hillsdale County (EDP-HC) - January 12, 2023, Cemetery Committee – February 8, 2023 and Citizenship Committee – February 16, 2023. All in favor. Motion carried.

Andy Penrose gave an update from the Region 2 Planning Commission.

The Citizenship Awards will be presented at the Sauk Theater on April 18, 2023 at 7:30 p.m. Recipients receiving the award this year are Ray Leising and David Pope, along with Youth Recipients being Hayden James and Carson Laney. Tickets are available at the City Hall for \$5.00 each.

Updates were given by Department Heads, Manager Gray and Council.

Mayor Arno adjourned the meeting at 7:17 p.m.

Submitted by:

Cynthia D. Means
Clerk

Gerald E. Arno
Mayor

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
AMERICAN WATER WORKS ASSOC.	MEMBERSHIP RENEWAL	400.00
ANYTIME FIRE PROTECTION	SERVICE FIRE EXTINGUISHERS	398.50
APPLIED INNOVATION	COPIER MAINTENANCE	76.90
	COPIER MAINTENANCE	51.55
		128.45
BAKER, VICKI/B & B CLEANING,	JPD/CITY HALL CLEANING SERVICES	640.00
BRINER OIL CO., INC.	MVP - BULK TANK	175.81
	WWTP - SUPPLIES	225.38
	MVP - BULK TANK	128.57
	JFD - GASOLINE/CUST #7779	105.47
	JPD/WWTP/MVP - GASOLINE/CUST #7809	806.33
	MVP - BULK TANK	403.00
	MVP - BULK TANK	217.26
	MVP - DEF BLUE	27.20
	JFD - GASOLINE/CUST #7779	136.71
	JPD/MVP - GASOLINE/CUST #7809	418.47
	MVP - SUPPLIES	45.90
		2,690.10
BUTTERS EXCAVATING & LAWN CAPCEMETERY SEXTON/MAINT SERVICES		3,200.00
CAPITAL ONE	WALMART - OFFICE/OPERATING SUPPLIES	242.27
	WALMART - OFFICE/OPERATING SUPPLIES	596.82
		839.09
CLEAR VIEW B.R. LLC	JPD/CITY HALL OUTDOOR WINDOW CLEANING	55.00
COMMUNITY HEALTH AGENCY	REC - FOOD SERVICE LICENSE	140.00
CONSUMERS ENERGY	CITY-WIDE STREET LIGHT ELECTRICITY	1,547.21
	CITY-WIDE LED LIGHT ELECTRICITY	1,324.17
	CEMETERY ELECTRICITY	38.23
	JFD - EMERGENCY SIREN ELECTRICITY	40.91
	CITY HALL THIRD FLOOR ELECTRICITY	18.25
	IRON REMOVAL PLANT ELECTRICITY	1,467.20
	DDA BUILDING ELECTRICITY	492.29
	IRON REMOVAL PLANT ELECTRICITY	1,320.95
	DDA BUILDING ELECTRICITY	445.81
		6,695.02
COUNTRYSIDE TROPHIES	CITIZENSHIP AWARDS	292.00
CROUCH ELECTRIC, LLC	DDA - STREETLIGHT REPAIR/WWTP - UV SERVICE CALL	295.71
CSZ SERVICES, LLC	ASSESSING SERVICES	5,400.00
	ASSESSMENT NOTICES/BOR SUPPLIES	702.89
		6,102.89
CURRENT OFFICE SOLUTIONS	JPD - COPIER MAINTENANCE	14.55
DMCI BROADBAND, LLC	WRIGHT ST PARK CAMERAS	1,183.40
FIRST NATIONAL BANK OMAHA	WATER TOWER GENERATOR/ZOOM MEMBERSHIP	772.81
	SUPPLIES/MACP DUES/REPAIRS/ETC	604.28
	CONFERENCES/SUPPLIES	1,328.50
	ZOOM MEMBERSHIP/ LAB TECHNICIAN/PLANT OPERATOR AD	213.99
	OPERATING SUPPLIES	284.16
		3,203.74
GATEHOUSE MEDIA MICH HOLDINGSNOTICES - BOARD OF REVIEW/REZONING		80.60
HYDROCORP, INC	WATER CROSS CONNECTION PROGRAM	568.00
ICMA MEMBER SERVICES	GRAY - MEMBERSHIP RENEWAL	481.46
IDEXX LABORATORIES	WATER - LAB SUPPLIES	3,582.69
JAX KAR WASH	JPD - CAR WASHES	20.00
JONESVILLE BUSINESS ASSOCIATIDDA - 2023 MEMBERSHIP DUES		30.00
JONESVILLE HARDWARE	REPAIRS/SUPPLIES	205.36
JONESVILLE, CITY OF	CITY HALL WATER/SEWER	50.65
	JFD WATER/SEWER	58.08
	JPD WATER/SEWER	50.65
	DPW WATER/SEWER	50.65
	WWTP WATER/SEWER	145.68
	WRIGHT ST PARK WATER/SEWER	38.04
		393.75
KEN STILLWELL FORD-MERCURY, IJPD - KEYS		179.75
	JPD - REPAIRS/2019 EXPLORER	2,500.95

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
	JPD - REPAIRS/2019 EXPLORER	2,551.15
	JPD - OIL CHANGE/2021 EXPLORER	64.95
	MVP - 2023 F350 PICKUP	48,475.00
		53,771.80
LOVINGER & THOMPSON, P.C.	LEGAL FEES	832.50
	LEGAL FEES	601.25
		1,433.75
MERIT LABORATORIES	WWTP - TESTING	352.00
MICHIGAN GAS UTILITIES	IRON REMOVAL PLANT GAS SERVICE	449.56
	JPD - GAS/HEAT SERVICE	171.84
	JFD - GAS/HEAT SERVICE	527.61
	DPW BUILDING - GAS/HEAT SERVICE	269.05
	GAS LIGHT SERVICE	66.37
	WWTP - GAS/HEAT SERVICE	3,124.43
	CITY HALL - GAS/HEAT SERVICE	185.91
		4,794.77
NATE BAKER	JFD - TRUCK REPAIRS	124.20
NORTH EAST FABRICATION CO,	INREC - NEW SCOREBOARD	783.87
PENROSE, ANDY	R2PC MEETING MILEAGE	36.68
	R2PC MEETING MILEAGE	26.20
		62.88
PERFORMANCE AUTOMOTIVE	SUPPLIES/REPAIRS	287.70
POINT RENTAL & SALES	MVP - REPAIRS	12.99
	MVP - CHAIN SAW REPAIRS	102.98
	MVP - SUPPLIES	23.22
		139.19
POSTMASTER	POSTAGE - WATER/SEWER BILLS	325.44
POWERS CLOTHING, INC.	JPD - ALTERATIONS/WWTP - TEST TO MERIT LABS	35.18
PRIORITY ONE EMERGENCY, INC	JPD - UNIFORMS	165.98
	JPD - UNIFORMS	310.64
		476.62
ROE-COMM INC	JFD - RADIO BATTERIES/CLIPS	177.00
SAM'S CLUB/SYNCHRONY BANK	OFFICE SUPPLIES	7.98
SHARE CORPORATION	WATER - MARKING PAINT	187.17
STOCKHOUSE CORPORATION	CITIZENSHIP BANNER	250.00
T-LINE EV LLC	JFD - TRUCK 532 HYDRAULIC RACK	4,150.10
TRACTOR SUPPLY CREDIT PLAN	WWTP - AIR COMPRESSOR	159.99
TRI STATE WORKING CANINE ASSC	JPD - CANINE CERTIFICATION FEE	80.00
TRI-COUNTY INTERNATIONAL TRUC	MVP - VEHICLE REPAIRS	122.31
	MVP - TRUCK REPAIRS	444.68
		566.99
UNIFIRST CORPORATION	MVP - SHOP TOWELS	30.97
	WWTP - UNIFORM RENTAL	43.45
	WWTP - UNIFORM RENTAL	43.45
	CITY HALL/JPD - FLOOR MATS	57.25
	MVP - SHOP TOWELS	30.97
	WWTP - UNIFORM RENTAL	43.45
	WWTP - UNIFORM RENTAL	43.45
	MVP - SHOP TOWELS	30.97
	WWTP - UNIFORM RENTAL	43.45
		367.41
UNIQUE PAVING MATERIALS CORP	COLD PATCH	386.74
USA BLUEBOOK	WATER/WWTP - SUPPLIES/REPAIRS	530.48
	WATER - DUPPLIES	351.05
	WATER - SUPPLIES	95.86
		977.39
USALCO LLC	WWTP - SUPPLIES	5,643.06
UTILITY SERVICE CO, INC	WATER TOWER MAINT CONTRACT	8,248.61
VC3, INC.	MICROSOFT EXCHANGE MAR - JUNE/NEW MAILBOXES	64.00
VERIZON WIRELESS	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS	279.72
	DPW CELL PHONE	25.00
	JPD/DPW-CELL PHONES/RADIO TOWER/JPD-MODEMS	279.84

04/14/2023
User: LSPAHR
DB: Jonesville

CITY OF JONESVILLE
INVOICE APPROVAL LIST
04/20/2023

Page: 3/3

<u>Vendor</u>	<u>Description</u>		<u>Amount</u>
		584.56	
WATKINS, LEVI/DBA WATKINS	FENDDA BUILDING FENCE REPAIR		100.00
WEST SHORE FIRE, INC.	JFD - BATTERY OPERATED RAM		12,405.68
WILLIAMS ALAN K	UB refund for account: 000401-11		235.36
	Total:	128,819.75	

**CITY OF JONESVILLE
PLANNING COMMISSION
Minutes of March 8, 2023**

A City of Jonesville Planning Commission meeting was held on Wednesday, March 8, 2023 at the Jonesville City Hall, 265 E Chicago Street, Jonesville, MI. Chair Christine Bowman called the meeting to order at 7:00 p.m.

Present: Jim Ackerson, Christine Bowman, Brenda Guyse, Charles Crouch, Marty Ethridge and Annette Sands.

Absent: One vacancy.

Also Present: Jeff Gray, Mike Kyser,

Marty Ethridge led the Pledge of Allegiance and the moment of silence.

A motion was made by Brenda Guyse and supported by Annette Sands to approve the agenda as presented. All in favor. Absent: One vacancy. Motion carried.

Charles Crouch made a motion and was supported by Brenda Guyse to approve the minutes from January 11, 2023. All in favor. Absent: One vacancy. Motion carried.

A motion was made by Charles Crouch and supported by Brenda Guyse recommend that the City Council appoint Ryan Scholfield to the Jonesville Planning Commission. All in favor. Absent: One Vacancy. Motion carried.

The Recreation Master Plan was discussed and a calendar was provided for the remainder of the project.

Manager Gray provided updates.

The next meeting is scheduled for April 12, 2023 at 7:00 p.m.

The meeting was adjourned at 7:38 p.m.

Submitted by,

Cynthia D. Means
Clerk

**CITY OF JONESVILLE
CITIZENSHIP COMMITTEE
MINUTES OF MARCH 9, 2023**

Present: Andy Penrose, Tim Bowman, Kathy Adams, and Brenda Guyse.
Absent: Kathi Boyle.
Also Present: Jeff Gray.

The meeting at the Jonesville City Hall was called to order at 5:30 p.m. by Chair Andy Penrose.

There were no public comments.

Motion by Kathy Adams, second by Brenda Guyse to approve the agenda, as presented. Motion carried.

Motion by Brenda Guyse, second by Kathy Adams, to approve the minutes of the February 16, 2023 meeting. Motion carried.

The Committee discussed program event planning and details. All nominees have been contacted, with gratis tickets mailed to nominees, presenters, and to Mary Anne Hayes. The committee agreed that the same crystal awards that have been issued in prior years should be used this year. Staff will contact Countryside Trophies to place the order. Staff has contacted Band director Nathan Bielskis and Gerry Arno from the American Legion.

Proofs for the Ron Hayes' memorial banner were reviewed and discussed. Motion by Brenda Guyse, second by Tim Bowman, to select the bottom right proof with the block text for Ron Hayes name changed to script font. Motion carried. It was suggested that staff bring a thank you card for the committee to sign to thank Mary Anne Hayes for her donation to support the banner.

The next meeting will be on Thursday, March 23rd at The Sauk Theatre to review event setup and flow for the evening activities. Members are asked to convene prior to 5:30 p.m. to wrap up prior to 6:00.

There was no other business. Chair Andy Penrose adjourned the meeting at 5:48 p.m.

Respectfully submitted,
Jeffrey M. Gray, City Manager

**CITY OF JONESVILLE
CITIZENSHIP COMMITTEE
MINUTES OF MARCH 23, 2023**

Present: Andy Penrose, Tim Bowman, Kathy Adams, and Brenda Guyse.

Absent: Kathi Boyle.

Also Present: Trinity Bird, Gianna Green, Jeff Gray.

The meeting at The Sauk Theatre to review room setup and event details convened at 5:15 p.m..

There were no public comments.

Placement of podium, chairs, table, banner and slideshow presentation were discussed. City staff will set up the stage on Monday, April 17th. The time for setup is to be determined.

Trinity will set up the Theatre lights based on the layout on Monday night. Our photographer, Alyssa will visit the theatre on Tuesday at noon to confirm lighting is set for photographs.

Committee members are asked to arrive at the Theatre on the day via the rear stage door at 6:00 p.m. Committee members will serve as greeters, one in the ticket booth for ticket sales, and one at each theater entrance to take tickets.

The Theatre will open to the public at 6:30 p.m. The program will begin at 7:30 p.m.

The City is asked to check the theatre after the event for programs that have been left behind and to confirm the condition of the restrooms.

There was no other business. The meeting adjourned at 5:55 p.m.

Respectfully submitted,
Jeffrey M. Gray, City Manager

**Jonesville Downtown Development Authority
Regular Meeting
Minutes of March 14, 2023**

Present: Don Toffolo, Joe Ruden, Penny Sarles, MaryEllen Sattler and Gerry Arno.

Absent: Chris Fast, Gale Fix, Abe Graves and Anthony Smith.

Also Present: Jeff Gray, Jeff Wingard (Fleis and Vandenbrink), via Zoom Rick Stout and Julie Kroll (Fleis and Vandenbrink).

Chairman Don Toffolo called the meeting to order at 8:31 a.m.

Gerry Arno made a motion and was supported by Penny Sarles to approve the agenda as presented. All in favor. Absent: Chris Fast, Gale Fix, Abe Graves and Anthony Smith. Motion carried.

A motion was made by Penny Sarles and supported by Joe Ruden to approve the minutes of January 10, 2023 PA 57 Informational Meeting and January 10, 2023 Regular Meeting. All in favor. Absent: Chris Fast, Gale Fix, Abe Graves and Anthony Smith. Motion carried.

A motion was made by Joe Ruden and supported by Penny Sarles to accept the financial report through January 31, 2023. The report shows revenue and expenditure activity for the month of January and fiscal year-to-date. All in favor. Absent: Chris Fast, Gales Fix, Abe Graves and Anthony Smith. Motion carried.

Updates regarding the Downtown Streetscape and road improvement projects were provided from representatives of Fleis and Vandenbrink. Jeff Wingard was in attendance in person, Rick Stout and Julie Kroll attended the meeting virtually. Current project plans were reviewed.

A Klein Tool Redevelopment Project Update was provided to the DDA. A 60-day development agreement extension has been given to DH Roberts at this time.

Due to the paint damage to the mast arm of the downtown traffic signal over Maumee Street, Michigan Department of Transportation has agreed to make the needed repairs at this time.

Chairman Don Toffolo provided an update to Riverfest 2023, which will occur May 19th thru May 21st.

The next scheduled DDA Meeting is Tuesday, May 9, 2023 at 8:30 a.m.

The meeting was adjourned at 9:43 a.m.

Submitted by,

Cynthia D. Means
Clerk

Jonesville Police Department

116 West Chicago Road
Jonesville, Michigan. 49250

911 Police Service Administration (517) 849-2101

FAX (517) 849-2520

ACTIVITY SUMMARY FOR MARCH 2023

Total reports written: 46
Felonious Assault: 0
Assault: 0
Larceny from Building: 1
Fraud/Credit Card: 1
Damage to Property: 1
Open Intox- Motor Vehicle: 1
Larceny- Other: 0
Non-Violent Domestic: 0
Retail Fraud: 3
Disorderly Conduct: 0
Alarm: 2
OWI: 0
Obstructing Justice: 1
Public Roadway Accidents: 6
Private Property Accidents: 3
Driving Law Violations: 1
Other Arrests: 6 (warrants, traffic-DWLS/Revoked, etc.)
Civil Matter/Family Disputes: 3
Medical Emergency: 5
Ordinance Violation: 1
Nuisance Animal: 1
Suspicious Situations: 5
Mental Health: 2
General Assistance: 1
Traffic/Moving Violations: 23
Warrants Received from Prosecutor: 3



JONESVILLE FIRE DEPARTMENT

February 2023 SUMMARY

114 W. Chicago St.
Jonesville, MI 49250
(517) 849-2101
(517) 849-2520 Fax

Total Calls for 2023 = 72
Total Calls for February 2023 10

March

<u>Runs</u>	<u>Members</u>	<u>Date</u>	<u>Type of call</u>	<u>Location</u>	<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
58	10	3/1/2028	Truck Check	Station					X
59	9	3/3/1900	Wires Down	1660 W Moore Rd		X			
60	9	3/3/2023	Wires Down	1214 Collard Rd	X				
61	9	3/3/2023	Wires Down	401 Reading Ave	X				
62	8	3/4/2023	Wires Down	312 West St	X				
63	11	3/10/2023	Structure Fire	27 Goodrich Ave Hillsdale				X	
64	4	3/13/2023	PI Accident	Beck/Carleton		X			
65	8	3/15/2023	Training	Station					X
66	11	3/16/2023	Structure Fire	1032 W. Litchfield Rd				X	
67	8	3/25/2023	Wires Down	2251 E. Sterling Rd			X		

Monthly Calls

<u>Year Total Type of Call</u>				
<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
24	11	7	22	8

	<u>City</u>	<u>Fayette</u>	<u>Scipio</u>	<u>Mutual</u>	<u>Training</u>
<u>January</u>	2	3	1	12	3
<u>February</u>	18	4	4	8	2
<u>March</u>	3	2	1	2	2

MONTHLY OPERATING REPORT

March 2023

SUBMITTED: **April 10, 2023**

WATER FLOW

MAXIMUM	205,000
MINIMUM	114,000
AVERAGE	167,000
TOTAL	5.187 MG

WASTEWATER FLOW

MAXIMUM	414,700
MINIMUM	333,400
AVERAGE	362,900
TOTAL	11.2495 MG

CALLOUTS: **None**

OPERATION & MAINTENANCE

The plant was in compliance with the NPDES permit limitations during the month of March 2023.

The Wastewater Plant Laboratory processed 130 Bacteria tests, 25 Nitrate tests and 16 Nitrite tests in February. The annual totals through March 2023 are as follows:

- Total Coliform Bacteria-----327
- Nitrates-----60
- Nitrites-----27

Work continued on the number one pressure. All diffuser arms were removed, cleaned, rethreaded when needed and reinstalled. Several holes in the main air scour pipe were welded and repainted. Much of the air scour support system was repaired and placed back in service. It was determined that new sand media be purchased and installed in all three filters. This project will probably take the rest of the year.

The repairs to the south trickling filter are slated for the first week in April and are on schedule.

The 2023-2024 Wastewater and Iron Removal Plant budgets were completed and submitted to City Hall.

Lagoon discharge season is in full swing. The lab performed analysis for Camden, Litchfield, Lake Diane, North Adams, Quincy, and Waldron.

The PFAS Biosolids Report was submitted to the Michigan Department of Environment, Great Lakes, and Energy.

5-Day Biochemical Oxygen Demand

NPDES Permit 30 Day Average Limit is 20 mg/l

NPDES Permit Daily Maximum is 30 mg/l

The BOD-5 test tells us how much of the oxygen in the water is being used up or demanded by the waste in the water. High oxygen demand will deplete the oxygen in the receiving water. This will have adverse effects on the quality of life (fish) in the Receiving stream.

Jonesville Monthly Average—4.5 mg/l

Average Percent Removal from the Raw Wastewater—95.8 %

Daily Maximum—7 mg/l

Total Suspended Solids

NPDES Permit Limit is 30 mg/l

Suspended solids are very important in controlling the process in the plant. Suspended solids are removed via settling clarifiers and are pumped to the anaerobic digester for treatment. The digested biosolids are applied to farmland at agronomic rates as fertilizer.

Jonesville Monthly Average—6.2 mg/l

Average Percent Removal from the Raw Wastewater—94.4%

Total Phosphorus

NPDES Permit Limit 1 mg/l Year Round

Phosphorus is a nutrient that promotes growth. In fact, farmers use phosphorus as a fertilizer on crop lands. Phosphorus is found in many cleaning agents and industrial processes. Excessive phosphorus in wastewater promotes the excessive growth of micro and macro-organisms in the receiving stream. In other words, phosphorus promotes excessive growth of algae and seaweed. These plants demand oxygen from the water and tend to decrease the quality of life in the receiving stream.

Jonesville Monthly Average—0.40 mg/l

Average Percent Removal from the Raw Wastewater—84.0%

Ammonia Nitrogen

Monthly Average Limit is Report Only

Daily Maximum Limit is Report Only

Ammonia Nitrogen is the result of bacterial decomposition of organic nitrogen. Examples Of organic nitrogen include animal and plant protein, amino acids and urea from urine. Ammonia nitrogen is a very unstable form of nitrogen. In wastewater plants ammonia nitrogen is oxidized to form nitrite nitrogen. Further oxidation of nitrite nitrogen will form the stable compound called nitrate nitrogen. This process is called nitrification and occurs in the trickling filter towers. If nitrification does not occur in the treatment plant, it will occur in the receiving stream once again depriving oxygen from the aquatic population. Because of the sensitive nature of the microorganisms involved in the nitrification process, the ammonia nitrogen limits are about the hardest to hit.

Jonesville Monthly Average—2.184 mg/l

Average Percent Removal from the Raw Wastewater—65.0%

Jonesville Daily Maximum—4.72 mg/l

Brian Boyle

Jonesville Dept of Public Works

March 2023

Monthly Report

	Maintenance	Salt	Chloride	Top Dirt	COLD MIX
STATE HIGHWAYS	5 HRS DT 4 HRS OT	9 Tons	0 Bag	0 Yd	1.25 Ton
MAJOR STREETS	1 HR DT 9 HRS OT	7 Tons	0 Bag	0 Yd	0 Ton
LOCAL STREETS	0 HR DT 17.50 HRS OT	8 Tons	0 Bag	0 Yd	0.25
PARKING LOTS	0 HR DT 2 HRS OT	1.25 Ton	0 Bag		0 Ton
POLICE STATION	1/4 HR OT	.25 Ton	0 Bag		
FIRE DEPARTMENT	0 HR OT	.50 Ton	0 Bag		
DDA SIDEWALKS	1.50 HRS OT				
Parks	.50 HR OT				0 Ton
WATER	0 HR DT 0 HR OT			0 Yd	0 Ton
State Police	0 HR OT	.50 Ton	0 Bag		

There were 3 call outs.

The 3 call outs on State and Major and overtime on Local Streets, Parking Lots, DDA Sidewalks and Parks was for plowing & salting

We hauled snow from State, Major, Local Streets and the Parking Lots.

State Highway and Local Streets were cold patched.

We have been picking up brush from the ice storm, this will take at least a month.

Sparks Excavating pushed the brush site back.

We have had to do some maintenance on the equipment from the heavy snow storm we received.

NEFCO is making a new scoreboard for the Recreation Department at the Wright Street Park.

We had a pre-construction meeting for the Maumee Street Project.

Mike Kyser

**CITY OF JONESVILLE
CASH BALANCES**

		February-2023	BANK BALANCE
GENERAL FUND:			
	General Fund Now Checking	101-000-001	98,966.48
	General Fund CLASS Acct	101-000-007	1,871,835.08
	General Fund Cemetery CLASS Acct	101-000-007.100	95,420.10
	General Fund Alloc of Assets CLASS	101-000-007.200	423,893.69
MAJOR STREETS:			
	Major Streets Now Checking	202-000-001	16,852.47
	Major Streets CLASS Acct	202-000-007	619,020.32
LOCAL STREETS:			
	Local Streets Now Checking	203-000-001	16,240.38
	Local Streets CLASS Acct	203-000-007	818,064.62
STATE HIGHWAY:			
	State Highway Now Checking	211-000-001	17,680.49
L.D.F.A.:			
	LDFA Operating Now Checking	247-000-001	4,644.03
	LDFA Operating CLASS Acct	247-000-007	3,048,310.17
D.D.A.:			
	DDA Now Checking	248-000-001	3,061.67
	DDA Operating CLASS Acct	248-000-007	24,137.18
SEWER FUND:			
	Sewer Receiving Now Checking	590-000-001	18,020.82
	Sewer Bond & Interest Checking	590-000-001.300	10.00
	Sewer Receiving CLASS Acct	590-000-007	233,242.06
	Sewer Plant Improv. CLASS Acct	590-000-007.200	1,424,554.82
WATER FUND:			
	Water Receiving Now Checking	591-000-001	43,929.80
	Water Receiving CLASS Acct	591-000-007	335,843.31
	Water Plant Improvement CLASS Acct	591-000-007.100	394,454.72
	Water Bond Reserve CLASS	591-000-007.200	37,534.86
	Water RR&I Reserve CLASS	591-000-007.250	31,535.39
	Water Tower Maint CLASS Acct	591-000-007.300	53,477.36
	Water Maint CLASS Acct	591-000-007.400	67,616.60
MOTOR VEHICLE POOL:			
	Motor Vehicle Pool Now Checking	661-000-001	9,333.59
	Equip. Replace CLASS - Police Car	661-000-007.301	28,753.26
	Equip. Replace CLASS - Fire Truck	661-000-007.336	28,490.99
	Equip. Replace CLASS - DPW Equip	661-000-007.463	158,969.17
	Equip. Replace CLASS - WWTP/Vactor	661-000-007.590	45,689.38
CURRENT TAX:			
	Current Tax Checking	703-000-001	398,266.39
	Current Tax Savings Account	703-000-002	146,607.61
PAYROLL FUND CHECKING:		750-000-001	998.17
Lenore\Monthly\Interest and Cash Balances - MMYX.xls		GRAND TOTAL	10,515,454.98



RECEIVED
MAR 23 2023

BY: _____

DOMESTIC HARMONY
P.O. Box 231
Hillsdale, Michigan 49242
Telephone: (517) 439-1454
Fax: (517) 439-5144

February 1, 2023

Dear Members of the Jonesville City Council,

In recent years your city has not partnered with Domestic Harmony through a purchase of services contract. However, Domestic Harmony continues to offer services 24/7, 365 days per year for any eligible residents of your township. If they were domestic violence victims in need of shelter, legal advocacy, and/or counseling, Domestic Harmony provided these services to them free of charge.

You may have read of the Michigan law sponsored by our previous Representative, Eric Leutheuser, which clarifies your ability to support domestic violence programs through a purchase of services contract. It was passed and signed by the governor 2015. With this legislation in place, it is our hope that you will support Domestic Harmony with a purchase of services contract. You now have an opportunity to help us provide services to the residents of your township, and show support for those in need of services.

Domestic Harmony offers the following services to victims of domestic violence:

- A 24-hour crisis hotline
- Transportation from a safe place to shelter
- Safe emergency shelter
- Crisis intervention and supportive counseling
- Coordination of support services, including assistance in finding permanent housing and in obtaining financial assistance; and
- Legal advocacy, referral, and information

There is no charge for any of our services.

If one of your concerns is that you are not sure that taxpayers' money should be used in this way, please be aware that there would not be a shelter in Hillsdale County or very possibly anywhere in the United States without the support of taxpayers' money. The Violence against Women Act, a federal law re-authorized in 2013, is one of the most effective pieces of legislation enacted to end domestic violence, dating violence, sexual assault, and stalking and it authorizes the use of taxpayers' money for this purpose.

As you prepare your annual budget, we ask that you include an amount similar to what other municipalities are providing -- \$250 to \$1000 -- or more if you are able. Your contracting with us will ensure our ability to continue our critical, sometimes life-saving, services for victims of domestic violence and their families.

Enclosed are two copies of a contract that was recently rewritten to include reference to the new legislation. You may fill in the amount you decide upon, sign both copies, and return one copy to us.

Thank you in advance for your support of Domestic Harmony through a purchase of services contract.

With warm regards,

Hannah Jordan
Executive Director

**DOMESTIC HARMONY
CONTRACT FOR SERVICES**

The City of Jonesville (hereinafter "City", located in the County of Hillsdale, and State of Michigan, agrees to purchase services recently codified in MCL 41. 110c(e), for victims of domestic violence for residents of said city from the Hillsdale County Taskforce on Family Violence, which is doing business as Domestic Harmony (hereafter "Domestic Harmony") for the fiscal year 2023. This period may include past services as well as future services.

"Domestic Violence" means a violent physical attack or fear of a violent physical attack perpetrated by an assailant against a victim, in which the victim is a person assaulted or threatened by his or her intimate partner, former intimate partner, an adult person, or emancipated minor assaulted by an adult person with whom the assaulted person cohabited; and in which the victim and assailant are/were involved in a consenting sexual relationship.

Services to be provided under this contract to any number of eligible residents in the City are:

1. Transportation from a safe place to shelter;
2. Safe emergency shelter;
3. A 24 – hour crisis hotline;
4. Crisis intervention and supportive counseling;
5. Coordination of support services, including assistance in finding permanent housing and in obtaining financial assistance; and
6. Legal advocacy referral and information,

These services are defined in Domestic Harmony's grant from the Domestic Violence Prevention and Treatment Board of the State of Michigan.

To purchase said services the City agree to pay Domestic Harmony the sum of \$_____ for the 2023 fiscal year, which begins on _____ and ends on _____.

Domestic Harmony agree to defend, indemnify, and hold harmless the City from any claim, demand, suit, loss, cost of experience, or any damage which may be asserted, claimed or recovered against or from Domestic Harmony by reason of any damage to property, personal injury or bodily injury, including death, sustained by any person whomsoever and which damage, injury or death arises out of or is incident to or in any way connected with the performance of this contract, and regardless of which claim, demand, damage, loss, cost or expense, if caused in whole or in part by the negligence of Domestic Harmony, or by third parties, or by the agents, servants, employees or factors of any of them.

City of Jonesville

By: _____

/print/ _____

Its _____

Date: _____

Domestic Harmony

Executive Director

Date: _____